



## MEMO

FROM: Steve Burton, Executive Director

RE: Announcement of Program Director Position for 2008/09 Season

DATE: April 7, 2008

The purpose of this memo is to announce an opening for a Program Director, who will also serve as elite level short track head coach within the Virginia Speedskating organization. The position will have program development and management responsibilities. There will be annual compensation commensurate with the experience of the applicant. Applicants should have National Team experience and a good command of the English language. The coach will join two other coaches, who have been with the program for two years each.

Our club began in the Summer of 2002 following the Salt Lake Olympics. We have grown from 15 members in 2004 to over 45 members. Our goal is to maintain our current growth rate with a hope to reach 100 active recreational, club and elite team members.

We support the inclusion of skaters with a wide range of ages and abilities. We are proud of our commitment to maintain programs with wide appeal, including: adult fitness skaters, beginners, recreational skaters, as well as serious competitors with goals to qualify for national team programs. Both ice rinks in town actively support our program. We are in the planning phase for building a new state-of-the-art ice and cycling training complex.

We had an outstanding season in 2007/2008. We experienced growth in skaters in all age and skill levels. We increased our leadership positions; adding a membership coordinator and a competition coordinator. Twelve team members qualified to attend the US National Championships; seven skated in this event for the first time. Eight of our team members won a total of 23 medals (10 Gold) and two members were Overall Champion for their age group (Juvenile Men and Junior Men). We were particularly strong in the Junior Men's Division, where our team members placed 1<sup>st</sup>, 2<sup>nd</sup> and 4<sup>th</sup> overall.

We have two excellent coaches today: Sun-tae Chea, Head Coach Development Team and Ji-Young Chea, Head Coach Beginner Program. Ice and dry land training is offered for any team members interested twelve months of the year. Cycling cross-training is available most of the year. Ice sessions are one day per week in April, two days per week in May, and five days per week from June – March. We sponsor three competitions in our home rink each season.

Our team is well funded and the Program Director will have line-item budget responsibilities for the program. For example, in 2007 we received over \$200,000 in charitable donations and in 2008 we are on pace to exceed \$300,000. During the 2007/08 season our operating budget was approximately \$750,000. We anticipate a 2008/09 budget of approximately \$1,250,000. We provide excellent financial support for our team members. Virginia Speedskating funds USS and Association membership fees, ice time, coaching costs, skates, uniforms, training equipment, etc, for club and team members. Travel, registration, and lodging costs associated with approved competitions are paid by Virginia Speedskating for the team members and coaches, who typically participate in 3 to 10 competitions each season.

We welcome applications with serious interest. Please contact me at the email shown below.

A handwritten signature in black ink, appearing to read 'Steve Burton'.

Dr. Steve Burton  
Executive Director, Virginia Speedskating  
[sburton@virginiaspeedskating.org](mailto:sburton@virginiaspeedskating.org)

[www.virginiaspeedskating.org](http://www.virginiaspeedskating.org)

*Speed Skate for fun, fitness, or to chase Olympic dreams.™*

